

WAC 308-96A-350 Outstanding vehicle violations—Information to be supplied to the department by issuing jurisdictions. (1) **How is the department notified of outstanding (unpaid) vehicle violations?** The jurisdiction notifies the department of outstanding vehicle violations. The notice will include the following:

- (a) Jurisdiction name.
- (b) NCIC number/originating agency identifier (ORI)/jurisdiction ID.
- (c) Vehicle violation number.
- (d) Date vehicle violation was issued.
- (e) Vehicle license plate number.
- (f) Fine and penalty amount.
- (g) Jurisdictions seal, except if filed electronically.
- (h) Signature and date when required on form, except if filed electronically.

(2) **When will the department accept vehicle violations for a vehicle database record by a jurisdiction?** An original report against a vehicle record must contain a minimum of two outstanding violations from one jurisdiction. Subsequent reports against that vehicle by that same jurisdiction may be for a single violation unless the vehicle record indicates all existing violations have been paid and no further violations have been accrued in the thirteen months following the payment. If thirteen months have elapsed, the jurisdiction must submit an original report containing a minimum of two violations.

(3) **What methods do jurisdictions use to notify the department of vehicle violations?** Information must be provided in accordance with department instructions by:

- (a) A form created or approved by the department;
- (b) A computer listing sheet; or
- (c) Electronic format.

(4) **What methods do jurisdictions use to correct invalid, incomplete or inaccurate record transactions received and processed by the department electronically or manually?**

- (a) Reconcile and correct errors identified on the exception reports provided by the department; and
- (b) Submit corrected transactions to the department.

[Statutory Authority: RCW 46.01.110. WSR 11-17-111, § 308-96A-350, filed 8/23/11, effective 9/23/11. Statutory Authority: RCW 46.01.110, 46.12.040, 46.12.216. WSR 01-17-091, § 308-96A-350, filed 8/20/01, effective 9/20/01. RCW 46.01.110, 46.12.040, 46.16.216. WSR 00-03-057, § 308-96A-350, filed 1/18/00, effective 2/18/00; WSR 91-04-024, § 308-96A-350, filed 1/29/91, effective 3/1/91. Statutory Authority: RCW 46.01.110. WSR 84-17-074 (Order TL-RG 7), § 308-96A-350, filed 8/15/84.]